How to Obtain a U.S. Passport

Courtesy of the
Center for International Education

STEP 1:

GATHER ALL REQUIRED DOCUMENTATION

- **Passport Application** Form DS-11 - completed but **not signed** (can be found online)

- **Proof of citizenship** - birth certificate or certificate of citizenship

- **Proof of identity** - copy of driver's license, Certificate of Naturalization, or military ID

- **One passport photo** - color photo, 2x2 in. (CVS and Walgreens are great for this)
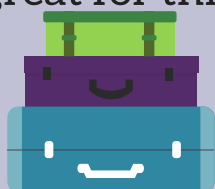
STEP 2:

APPROXIMATE YOUR COST:
Add up the following options to estimate your cost

- **Passport Book**: $110

- **Processing Fee**:
- Routine Processing - $0
- Expedite (2-3 wks) - $60

- **Delivery Fee**:
- Standard - $0
- Overnight - $14.95

- **Facility Fee** (required): $25

STEP 3:

MAKE AN APPOINTMENT AND SUBMIT DOCUMENTS TO AN AUTHORIZED LOCATION

- **In Columbus:**
- Downtown Post Office 120 12th St. LBBY (706) 562-1782

- Main Post Office 2916 Milgen Road (706) 562-1782

Find out more at:
https://travel.state.gov/content/passports/en/passports.html

VALID FOR 10 YRS SO ORDER YOURS NOW
(ITS CHEAPER THAT WAY)

#STUDYABROAD WHYNOTME