

## CGE Scholarship Recommendation Form Instructions

**Applicant Name:** \_\_\_\_\_ **Program Name:** \_\_\_\_\_

**Program Term (circle one)**

J-Term      Spring      Maymester      Summer      Fall

### **Education Abroad Student:**

*It is your responsibility to have a CSU faculty member complete the online form in order for your application to be considered. Both the Statement of Purpose Essay and Faculty Recommendation must be submitted before the deadline for your program cycle (see below) by **12:00 PM EST**.*

J-Term: Wednesday, September 5, 2018

Spring Semester/Spring Break: Friday, October 26, 2018

Maymester: Wednesday, February 6, 2019

Summer: Monday, March 4, 2019

Fall Semester: Monday, March 25, 2019

*Please take this instruction paper to the faculty member you wish to complete the recommendation form on your behalf. You are responsible for making sure that the faculty member knows which program term you are applying for so they can access the appropriate link.*

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### **CSU Faculty Member: Online Recommendation Form Submission**

Thank you for taking the time to complete a recommendation form for this student. The scholarship committee has decided to move the Recommendation Form to an online, Google Form submission only. You can either type the specific URL or access the direct links via the Study Abroad Website: <https://columbusstate-sa.terradotta.com/> under the Study Abroad Scholarships tab on the left-hand column.

Please follow the link that corresponds to the student's program semester. *All entries must be submitted by the above deadline to be considered for the applicant to be reviewed.* The CGE will record all responses as soon as they are submitted, which will streamline the submission process. If you have any questions, please email the Study Abroad Coordinator, Katherine Grego at [studyabroad@columbusstate.edu](mailto:studyabroad@columbusstate.edu)

J-Term - <https://goo.gl/forms/qFH0kfBF8yhTlch2>

Spring Semester/Spring Break - <https://goo.gl/forms/POldNXTOvtvjCTdW2>

Maymester - <https://goo.gl/forms/A7wg0Ua1qE8J0R5P2>

Summer - <https://goo.gl/forms/nawLPabGYVCpcjvy1>

Fall Semester - <https://goo.gl/forms/ZugcolMFo8OiJWA72>

